



Dear Parents/Carers,

We are writing to remind you that the annual fee for visits and visitors into school is now available to pay on ParentPay.

This approach was introduced because we understand the importance of managing family budgets. We hope that this annual payment will ease some of the financial burden of paying for visits across the academic year – we know this can be challenging, especially in the summer term and for those families with children in multiple year groups.

The charge has been designed to cover a portion of the costs associated with educational visits. We firmly believe that these experiences are integral to your child's education, and we wish to make them accessible to all pupils. As such, we are pleased to inform you that **school will subsidise a significant portion of this charge**, ensuring that the financial burden on families is minimised.

We would like to point out that this does not cover residential visits. Correspondence about residential visits can be [found here](#).

Our visits offer is as follows:

	Visitor into school /	Visit off site	Whole Phase /School - SMSC	Performances to parents
Nursery NO CHARGE				Christmas Songs
Reception	Visit from a dentist Online story illustrator workshop Drama Workshop	Nell Bank Trip Swithens Farm Trip Church Trip		Winter Celebration Summer Talent Show
Year 1	Den Making	Yorkshire Sculpture Park	Theatre	
Year 2	Fire of London Indian drumming	Kirkstall Abbey and workshops	Theatre	Christmas production
Year 3	Visiting Artist	Y3 Wood walk and calendar Harewood House	Theatre	Percussion performance

Year 4		City Centre Visit Murton Park	Theatre	Ukulele performance
Year 5		Yorvik Mosque Sculpture Park workshop	Theatre	Samba performance
Year 6	Lego Mechanics Rock School	Armley Mills Leeds City Centre (Ice Rink)	Theatre	

All pupils have had trips subsidised by 20% (those in receipt of pupil premium have been subsidised by 50%). We calculated that visits/visitors planned for this year were at least £60 per year.

The subsidised cost for this academic year is £48 per child (£30 per child in receipt of pupil premium).

We are willing to offer an instalment plan for parents who wish to take advantage of this. **We would appreciate the first payment of £16 being paid by 1st December 2024.** Two further payments of £16 would need to be paid in Term 2 and Term 3. However, if you wish to pay the total amount in one payment you are welcome to do so. A reminder that in line with our charges and remissions policy, if your child is unable to attend any visit at the last minute; we are unable to offer refunds because costs cannot be recovered to school.

You will note from the table above that we have included performances that you will be invited to watch in school. Year groups may invite you in at other times to celebrate their work. Children who have peripatetic music lessons will also have additional performances throughout the year. The reason we have streamlined this is to ensure we are not putting additional pressure on curriculum time.

As a final reminder, when off site visits are planned (beyond the local area) staff will send out online permission forms. Without these being completed, we are not permitted to take pupils off site. Thank you for your support.

Alwoodley Primary School